

APPLICATION FOR EMPLOYMENT

(Please complete the entire form in capital letters).

| 1. Area of interest | | |
|--|---|-------------------|
| Day Nursery | | Junior High |
| Kindergarten | | Senior High |
| Primary School | | Administration |
| 2. Position of interest | | |
| Teaching staff | Administrative / support staff | |
| Infant teacher Kindergarten teacher Primary school teacher Teachers of: Religious studies Greek Mathematics Physics Chemistry Biology Geology Economics Social studies Civil engineering Computer studies Art Physical education Music English French German Italian Spanish | Controller Financial Manager IT Specialist/Network Engineer Secretary Receptionist Librarian Graphic Designer School bus driver School bus escort Caretaker Security Guard Janitor Other: | |
| 3. Personal Information | | |
| Last Name | First Name | Father's name |
| Marital status | Number of children | |
| Single | Divorced | |
| Married | Widow / er | |
| Gender | Spouse' s name | Spouse' s surname |

6. Additional knowledge (seminars, development programs)

| Subject | Duration | Year of study |
|---------|----------|---------------|
| | | |
| | | |
| | | |

7. Foreign languages

| English | French | German | Italian | Spanish | Other |
|---------|--------|--------|---------|---------|-------|
| | | | | | |

| Certificate | Year obtained | Grade |
|-------------|---------------|-------|
| | | |
| | | |
| | | |

8. Computer skills

| Applications | Other applications | Certificate | Year obtained |
|------------------------------|--------------------|-------------|---------------|
| Windows | SEN MANPOWER | | |
| Word Excel | | | |
| Access PowerPoint | | | |
| Int. Explorer Outlook | | | |
| CorelDraw PhotoShop | | | |
| Other | Other | | |
| _____ | _____ | | |
| _____ | _____ | | |

9. Previous experience (most recent first)

| | | | |
|--------------------|--|----------|----------------------------------|
| Name of company | Period of employment (Mo/Yr) From To | Position | Monthly base salary Bonus |
| Reason for leaving | | | |
| Name of company | Period of employment (Mo/Yr) From To | Position | Monthly base salary Bonus |
| Reason for leaving | | | |
| Name of company | Period of employment (Mo/Yr) From To | Position | Monthly base salary Bonus |
| Reason for leaving | | | |

10. Interests**11. References**

| | | |
|-----------|---------|-----------|
| Full name | | Telephone |
| Position | Company | |
| Full name | | Telephone |
| Position | Company | |
| Full name | | Telephone |
| Position | Company | |

11. Why do you wish to be employed at Mandoulides schools?

Date,

I certify that the above information is true and extend the right to Mandoulides Schools to verify my credentials. Mandoulides Schools is an equal opportunity employer. The Firm considers all applicants for employment on the basis of legitimate job related qualifications without regard to race, color, religion, pregnancy, national origin, age, handicap or disability, sexual orientation, citizenship, marital status or any other classification protected by law. After an offer of employment an applicant might be required to take a pre employment drug screen to test for substance abuse. Mandoulides Schools rejects all the applicants who fail the drug screen or refuse to be tested.